



Director Resolution & Board Meeting Services

- Board Minutes to Approve Amending Company Articles of Association
- Appointment & Resignation of Directors
- Appointment & Resignation of Secretary
- Change of Registered Office
- Declare Directors' Interests
- Approval of Loan Agreement
- Reclassification of Shares only
- Approval of Accounts
- Approval & Execution of Agreements
- Appointment & Resignation of Associate Director
- Following Receipt of Special Notice to Remove a Director by the Shareholders
- Resignation and Appointment of Auditors
- Convening A General Meeting
- Approval of Statutory Accounts
- Change Company Name by Special or Written Resolution
- Change of Company Name by Provisions in Articles
- Directors' Resolution to Allot Shares for Cash
- Issue & Allotment of New Shares Approval by Written Resolution or General Meeting
- Approval Of Purchase Of Shares
- Approval of Share Transfer
- Approval Of Acquisition
- Approval of a Guarantee
- Dissolution Resolution

The articles of association of a company will delegate the management of a company to its board of directors. The board of directors will act collectively, meeting regularly to consider and decide issues affecting the company.

The Paul Beare team can assist in the preparation of the meeting agenda and support as required with the board meeting documentation, providing a Paul Beare staff member in attendance if required. Company Directors will make decisions about the day-to-day management of a company.

Minutes that carefully reflect board meetings are a legal obligation in the UK and should take care to include all relevant material, and especially all decisions.

The Paul Beare team can also help with the preparation of all Company or Director Resolutions, these are legally binding decisions made by the members (shareholders or guarantors) or directors of a limited Company or Director Resolutions are required when formal decisions need to be made on matters beyond the scope of day-to-day business operations, such as appointing or removing a director, allocating company shares and altering the articles of association.

Directors Resolutions and meetings are not limited to the list on the left-hand side, and can be tailored to meet company requirements.

Ordinary company board minutes, to include the liaison, preparation, follow up and distribution of meeting documents.

Company Director or Shareholder Resolutions, to include the liaison, preparation, AML, Companies House filing and update of company registers such as directorship amendments, share allocation or transfers, new acquisitions, appointment of auditors etc

Please contact Wendy Trincas or Ben Perkinson for further information and an indication of fees.

Contact Us

For more information take a look at our website at www.paulbeare.com

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